



nonPareil Institute

Student Code of Conduct

nonPareil Institute (nP) welcomes you as one of the nP 'crew' members! We're excited that you have chosen nP to assist you with skills training in technology and related studies. To better serve you and your fellow crew members, we have provided this document which outlines a code of conduct that we expect all of our crew members to follow. The following guidelines are meant to promote a safe, positive, professional learning and working environment.

Dress Code:

The dress and grooming of nP students are expected to be in keeping with accepted community standards. Students and parents may determine the student's dress standards, provided they comply with the general guidelines set out below:

- Shoes must be worn at all times
- Clothing items with provocative, offensive, violent, drug related, gang related pictures or slogans are not permitted
- No undergarments or pajamas are to be worn as outerwear
- Undergarments should not be visible at any time
- Clothing items cut or worn in such a way as to display bare skin or underwear are not permitted
- Pants and other articles of clothing that are torn, ragged, frayed or pants with holes are not permitted
- Sagging pants are not allowed - jeans, slacks, shorts and all other pants must be worn at or about the waist at all times
- Students shall come to nP clean, neat and properly groomed so they are not a health or safety hazard to others
- Males: shirts with sleeves must be worn at all times
- Females: see-through, bare midriff, halter type, shoulder baring, or low-cut clothing is not permitted

NOTE: nonPareil Institute prohibits any clothing or grooming that they may determine to cause disruption or interference with normal operations.

Student Code of Conduct – cont'd

We at nonPareil Institute are committed to the success of all of our students. nP understands the challenges that those affected with Autism Spectrum Disorder/Asperger's Syndrome have in relation to social interaction, and how this could impair the student's capacity to sometimes understand their inappropriate conduct.

Thus, working with parents and students closely will be vital in the resolution of any behavior problems. The Code of Conduct is in place to ensure that all students have the opportunity for a safe learning and working environment.

Actions taken will be designed to improve behavior and encourage students to adhere to their responsibilities of the nonPareil community.

Conduct:

All students must:

- Adhere to the requirements of the Student Code of Conduct
- Attend training on time and prepared; if late or not attending session, please notify the main office as soon as possible
- Be properly attired as indicated by the dress code
- Be respectful of other students, instructors and all others at nP
- Refrain from profanity or other offensive language
- Refrain from smoking within 25 feet from campus
- Respect the property of others, including nP property and SMU facilities
- Cooperate with and assist nP staff in maintaining safety, order and discipline
- Refrain from soliciting resources, money, transportation or other such things that may affect safety, order and discipline while at nP
- As required, notify and receive authorization from staff member prior to temporarily leaving the facility
- All video games and videos must be pre-approved by an nP staff member prior to playing or viewing; this applies to any nP room or facility

General Conduct Violations:

- **Disregard for Authority**
 - Failing to comply with directives given by nP personnel
 - Leaving nP campus without authorization
- **Mistreatment of Others**
 - Using profanity or vulgar language or making obscene gestures
 - Fighting or scuffling
 - Threatening another student or nP employee
 - Engaging in behavior interpreted as bullying or harassment
 - Engaging in conduct that constitutes sexual harassment or sexual abuse, whether by word, gesture, or any other conduct
 - Engaging in inappropriate verbal, physical or sexual conduct directed toward another student (including any public display of affection) or a nP employee

Student Code of Conduct – cont’d

- **Property Offenses**
 - Damaging or vandalizing property owned by others
 - Defacing or damaging nP or SMU property
 - Stealing from students, staff or nP
- **Possession of Prohibited Items**
 - Possessing or using: fireworks, razor or any object used in a way that threatens or inflicts bodily injury to another person, “look-alike” weapons, ammunition, stun gun, mace or pepper spray, pornographic materials
 - Any articles not generally considered to be weapons, but determined by nP to pose a threat
- **Illegal and Prescription Drugs**
 - Possessing or selling any illegal drugs
 - Possessing, using, giving or selling paraphernalia related to any prohibited substance
 - Possessing or selling look-alike drugs or items attempted to be passed off as drugs or contraband
 - Abusing the student’s own prescription drug, giving a prescription drug to another student, or possessing or being under the influence of another person’s prescription drug
- **Misuse of Computer**
 - Violating computer use policies, rules or agreements
 - Using the Internet or other electronic communications to threaten students or employees or cause disruption to the nP program
 - Sending or posting electronic messages that are abusive, obscene, sexually oriented, threatening, harassing, damaging to another’s reputation or illegal
 - Using email or websites at nP to encourage illegal behavior or threaten safety
 - Using email or websites at nP which are obscene, sexually oriented or harassing

Any violation of the Student Code of Conduct will be handled on an individual basis by nonPareil Institute faculty and staff. Written warning notices will be given to Crew Members in violation of the Code of Conduct. **Three written warning notices constitutes dismissal from nonPareil.** However, nonPareil Institute has the authority to make final determination, based on the severity of a violation of this Code of Conduct, concerning the students’ continuation in the program.

_____	_____	_____
Applicant’s Name (print)	Applicant’s Signature	Date
_____	_____	_____
Parent or Legal Guardian Name (print)	Parent or Legal Guardian Signature	Date
_____	_____	_____
Parent or Legal Guardian Name (print)	Parent or Legal Guardian Signature	Date